**CPE 60th Advisory: Updates to Safe Management Measures and Changes to Procedures for Contact Tracing in Private Education Institutions**

26 February 2022

Dear Sirs,

1. This advisory provides an update on Safe Management Measures (SMMs) and changes to procedures for contact tracing in Private Education Institutions (PEIs). The 59th advisory, and the Multi-Ministry Taskforce’s (MTF) press release on streamlining SMMs are attached below.



**[New] Update to SMMs Conveyed in CPE 59th advisory**

1. In CPE 59th advisory, the following updates to SMMs were conveyed to PEIs, which were to be implemented in phases:
   1. Updates to requirements on Safe Distancing, Capacity Limits, Vaccination-Differentiated SMMs (Para. 2, 59th Advisory)
   2. SMMs for Sports in supervised sports facilities (Paras. 3-4, 59th Advisory).
   3. Updates to Workplace SMMs (Para. 13, 59th Advisory)
2. **Please note that the MTF announced on 24 February 2022 that all the above adjustments to the SMMs will be postponed, in light of the current surge in daily cases. SSG will advise on the effective date at a later date.**

**[Updated] Cluster Management and Contact Tracing for COVID-19 Positive Cases in PEIs**

1. Previously, the Ministry of Health (MOH) would assign a Contact Tracing officer to work with PEIs on individual cases to identify close contacts/clusters of the COVID-19 positive cases.
2. As we transit towards living with COVID-19, MOH’s standard operating procedures (SOPs) have been updated to require PEIs to (i) identify and report clusters in their institutions; and (ii) identify close contacts of COVID-19 positive cases, and determine the Health Risk Notices (HRNs) to be raised. **These changes will take effect from 4 March 2022.**

*Reporting Procedure for COVID-19 Clusters*

1. PEIs will be required to update MOH on any COVID-19 cluster within their premises. A cluster is defined as 20 or more cases (Polymerase Chain Reaction (PCR) positive or doctor administered Antigen Rapid Test (ART) positive) cumulatively over 3 days. These 20 cases should be linked, e.g. the cases are observed to all occur within the same classroom or co-curriculum activity (CCA), or staff room/lounge.
2. PEIs that have identified clusters on their premises should use the attached template for reporting. The template should be submitted to SSG at [CPE\_Registration@ssg.gov.sg](mailto:CPE_Registration@ssg.gov.sg), for coordination and conveyance to MOH and Ministry of Education (MOE).



*Manual Contact Tracing Procedures*

1. Please refer to the attached document for the revised protocol for Manual Contact Tracing Procedures, targeted at cases/ contacts of students below primary school age (i.e. aged 6 and under), who do not have the TraceTogether (TT) token or app as they are not required to be on the TT programme. PEIs are required to identify close contacts of COVID-19 positive cases that may have been infectious on their premises and submit their details directly to MOH, in order to raise a Health Risk Notice (HRN) for these close contacts.



*Briefing for New Procedures*

1. MOE/SSG will be arranging a virtual briefing for PEIs on the above new procedures on **3 March 2022 (Thursday), 10.30am – 11.30am**. PEIs who wish to attend the briefing may sign up at <https://www.form.gov.sg/#!/6213633c6c24dc0012cbd7f1>. Registration will remain open till 2 March 2022 and PEIs that have registered should receive the meeting link in the morning of 3 March 2022.

**Social Responsibility**

1. All PEIs must continue to abide by prevailing national SMMs. PEIs should also check [www.gov.sg/features/covid-19](http://www.gov.sg/features/covid-19) for the latest updates and advisories.
2. PEIs are also advised to strongly encourage eligible staff and students to go for their vaccinations and booster shots, if they have not already done so.
3. Please contact us via [CPE\_Registration@ssg.gov.sg](mailto:CPE_Registration@ssg.gov.sg) if you require any clarification. Thank you.